**Tappan Spaulding Library Board Meeting Minutes: 10/9/2021**

**Call to order:** 7:30 PM

**Present:** Patti Schaffer, Erin Chapman, Bonnie Mider, Lisa Proctor, Barbara Kamrowski

**Village Representative:** None

**Guests:** None

**Director Report:** See attached Director's report.

**Village Representative Comments:** None

**President Report:**

**Treasurer Report:** None

**Approved Bills:**

Amazon: 1,551.42

NYSEG: 127.63

Spectrum: 64.87

DEMCO: 65.43

Federal Safety Equipment: 47.50

**Board Decisions:**

Tammy Backner is to be hired as the library's new cleaning person.

**October 2021 - Director’s Report**

Bills:

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We got money from FLLS for the CARES act - I bought 475.08 worth of cleaning supplies for the library and we’ve been reimbursed. That’s why the Amazon bill is higher this month.

Friends of the Library Grant: We received $500.00 to buy movies.

Cleaning Position -

Tammy Backner - She’s a substitute aid at the school. She’s had a background check and I know her face so I’m happy with this option! What’s next? Board approve and then send her to the village for paperwork? My only concern is the vacuum. Irene bought her own for cleaning the library because our vacuum is old and heavy. Tammy’s a smaller lady. I’m sure she can haul the vacuum upstairs, I’m just not exactly sure how the stairs themselves will get cleaned. I \*think\* there’s a smaller vacuum in the storage room, I’ll look and see if it works.

Dehumidifier - The library dehumidifier started leaking again. I bought a new one for 239.99.

Adult programming: I’ve been thinking of doing an adult craft night. I might try it out this month and see how it turns out.

4th grade visit: We had the 4th graders come to the library at the end of September. They signed up for library cards, toured the library, and were able to borrow books. In the past, a lot of our lost books were part of the 4th grade visit. I’ve arranged with the teachers to keep the books borrowed at school and then return them to our library once the kids are done with them. I’m also working with the 4th grade teachers to set up a monthly visit to the library where they can borrow books and do a fun activity - our next visits are Oct 20 and 27.

Kindergarten visit**:** A kindergarten teacher reached out to me to plan a visit to the library for her class. It may turn into the entire kindergarten class! Dates have not yet been established.