**Tappan Spaulding Library Board Meeting Minutes: 3/14/2021**

**Call to order:** 7:30 PM

**Present:** Patti Schafer, Melanie Coombs, Erin Chapman, Bonnie Mider, Joe Mooney

**Village Representative:** None

**Guests:** None

**Director Report:** See attached Director's report. Irene coming back every other week to clean.

**Village Representative Comments:** None

**President Report:**

**Treasurer Report:** None

**Approved Bills:**

Amazon: 260.03

NYSEG: 43.32

Village: 78.75

Disability: 93.50

Retirement: 1652.62

FLLS Overdrive: 250.00

FLLS Thermal Paper: 75.00

FLLS Polaris: 2580.00

Domain Renewal: 40.17

Time Warner: 64.90

Deep Freeze License: 25.20

March 2021 - Director's Report

Bills:

NYSEG: 43.32

SPECTRUM: 64.90

Village:  Water  78.75

              Disability: 93.50

              Retirement: 1652.62

FLLS: Polaris  2850.00

          Overdrive 250.00

          Domain renewal 40.17

          Thermal receipt paper 75.00

          Deep freeze license renewal 25.20

Amazon: 260.03

Did everyone get Pam’s email? The bills that I'm receiving have the previous month's balance on them because they were paid so late. It can be time-consuming for me to figure out what our bills actually are so that we're not double-paying, which has happened in the past. Let’s come up with a way to get the bills paid regularly. Thoughts? Ideas?

Things are going smoothly with the library being open. We have a fairly steady stream of people and only a few overlaps. I do have a double-sided sign on the door to let people know when it’s ok to come in and when the library is occupied. A few have asked when we’re going to have regular hours again. At this point, as long as it’s not state-mandated, I think we’re ok with the hours remaining the same for now. I see the number of patron visits increasing slowly but there’s certainly no line out the door yet!

Rosen grant - I wrote a grant proposal to continue funding for our children’s book collection as well as starting a monthly storytime program.

Vaccine - As a non-profit employee and a public-facing public employee, I’m eligible for the vaccine beginning March 17. Finger Lakes suggested I get a letter from the board stating that I’m the library director and therefore eligible for the vaccine. Can someone write up something for me?