**Tappan Spaulding Library Board Meeting Minutes: 7/11/2021**

**Call to order:** 7:30 PM

**Present:** Patti Schafer, Erin Chapman, Bonnie Mider, Lisa Proctor

**Village Representative:** None

**Guests:** Barbara Kamrowski

**Director Report:** See attached Director's report.

**Village Representative Comments:** None

**President Report:** We will need to fix the budget to zero out. Not in favor of a book sale as it's a huge undertaking in time with not a lot of profit.

**Treasurer Report:** None

**Approved Bills:**

Amazon: 276.59

NYSEG: 122.84

Spectrum: 65.23

A Dolly’s World: 320.00

Next Meeting: August 22, 2021 at 7:30pm.

**July 2021 Directors Report**

**Bills:** Amazon: 276.59

         NYSEG: 122.84

         Spectrum: 65.23

         A Dolly’s World: 320.00

**Resolutions**: I took a stab at writing up some resolutions that we need for our budget. We need to approve them so we can pay bills with the accurate line item. I met with Pam and realized that we need a way to “roll over” our grants into the next year, which we did not do this year. I’m correcting it now - rolling over our Rosen Funds and Akshar funds.

**Summer Reading Update:** Summer reading is going great! We had 27 kids come in and adopt a pet and sign up for summer reading. In addition 20 have signed up either at the library or online for a total of  47 kids participating in summer reading right now.

For kids tracking minutes, once a week, their names are put in a drawing to win a $5 gift certificate to Annie’s Place, Tastee Treat, or Ice Cream Works.

For every 10 minutes a kid reads, they get a raffle ticket for the grand prize (TBD) at the end of summer reading (week of August 16th). Attending summer reading events counts as 6 raffle tickets!

I went to the June Village Board meeting and asked if they would waive the fee for Ken Gray pavilion. They agreed to waive the fee.

The Dirtmeister came on July 2nd. It was a great turnout! I’ve reached out to partner with Summer Rec for our summer events. 36 kids and 24 kids came form Summer Rec. We had a total of 79 (kids and adults) in attendance!

Our summer storytime kickoff was last Wednesday - we had 20 kids and 9 adults. The 2 previous storytimes were during school and we had 2 and then 3, so this is a big improvement! We had kids ages 1 - 12yrs show up. I have activities planned for all different ages and everyone was happy and loved the idea.

This Friday, the 16th, we have The Great and Powerful Dave coming - I’m expecting another big turnout!

**Voluntee**r: I’ve had Calleigh Wolfson volunteering for me - she’s been great! She handled all the registration/photo clearance forms for the Dirtmeister events. She’s also helping at Story Time. She handled the sign-in/photo clearance and she helps with the activities and crafts.

**NV Summerfest July 31st**: I’m planning to do a book giveaway to all kids that come visit during Summerfest. I’m also planning on running the book sale inside. Patti has expressed some concerns about the amount of people in the library. I’ve talked to Sue (we’re both working that day) and she said she’d be happy to help set up and bring books outside. I think between her family and mine, we could bring the books out and set up/break down. It would just be a smaller sale from 9-1. Thoughts?  I’ll take any and all  since I have zero experience with the book sale except for shopping it myself with my kids!

**Linda Allen:** Has 9 or 10 boxes of new picture and chapter books for kids and a LOT of craft supplies. I reached out to the teachers at NTH to see if they wanted any. She wanted  $500 for everything. I told her I’d need to discuss it with the board - she’s open to a counter offer. It’s a great deal but I was thinking that she was looking to donate, not sell. I was thinking about asking Fran Miller at Berkshire if she had any interest in maybe splitting it. I’m going to try again with the teachers.

**Future Events:** I’ve had many people ask about Lego Night. I’d love to start it up again but have been waiting. I want to avoid as little confrontation as possible as far as mask wearing goes. The kids will need to wear masks. The CDC just said that kids and adults who are vaccinated don’t need to wear masks at school. I’ve been told by FLLS that we have the right to ask for proof of vaccination. I don’t really know how I feel about doing that at an event. I feel like it could put a “we don’t trust you” vibe out there. BUT, I know that there are a lot of people in our area who are anti-vaccine and I don’t want to put the kids at risk! Thoughts? Ideas?

**April 2021 - Director’s Report**

Bills

Amazon: 652.02

Spectrum: 64.90

NYSEG: 47.42

Hollenbecks: 12.99

Please, please, please find a quick moment to stop in and sign the bills if you haven’t yet! The village needs to get last year’s bills filed and taken care of. Pam told me she had a call in with the comptroller to try and figure out what to do with our bills and what the specific rules are because they’re still unsigned from last year!

Vandalism/Security Cameras

I sent out an email explaining what had happened to the library - door handle ripped off, spray paint on the steps. We also had one more incident. Some kids were hanging out on the side of the library. When I left that night, I went over to where they had been and there were two take-out clamshells with wings dumped everywhere. I noticed that the outside outlet plastic cover was open. Must be they were hanging out there charging their phones. I went and bought a lock for the plastic cover. When I checked on it a day or so later, the cover was broken at the top so it could be opened with the lock still on it. I called and filed another police report - they tacked it on to the previous report. I guess the story is that people had seen a kid hanging around the library and took pictures of him. The police went to his house and spoke to his father. I happen to know of this family - they’re neighbors of my aunt’s. Unfortunately, this kid does not have a great home life. On Thursday, I noticed this kid sitting at the picnic table and decided to just go chat with him. He was there with another kid. I introduced myself as the librarian and said I just wanted to clear the air. I told them I wasn’t blaming them in particular and that I’d love to turn the wifi back on for everyone to use. I told them they are most welcome to hang out at the picnic table, use the wifi, etc, (because that’s part of what the library is for!) but asked that they just please be respectful and put their trash in the trash bin. Both kids were very respectful and receptive and agreed to pass on this info to their friends. Since then, I haven’t seen them around too much. I just figured I’d rather have them know who’s inside and it’s better to be kind and welcoming!! Hopefully that worked!

So, that brings us to surveillance cameras. I talked with Pam and she said that there’s not really a village security system set up. I was originally thinking since the library is technically village property that they could take care of the cameras. Pam said that we would get it done much faster if we did it ourselves. I’ve been researching some cameras that have the least amount of installation maintenance - battery operated or solar powered and wireless. I found some that could work. I need to talk with Bill Foster before purchasing to see what the rules for the building are as far as installing cameras. The question is - Do we want just one camera on the front of the building? Or do we want them around the building? What is the goal of the camera? If we are trying to deter vandalism, I’d think we’d want them around the building. If we just want security on the front door, then we could just get the one camera.

My plan is to talk to Bill and contact other libraries and see what they use. There are so many cameras out there and after researching the Blink security system for over an hour, I discovered that they don’t really work well in colder weather. Very frustrating after I thought I had a good system that would be minimal cost/effort for us!

Book Sale

Are we going to have a book sale this year? We have so many books down in our basement!! I think it must be spring cleaning time because people have been leaving boxes of books on the steps. I’ve also been getting a lot of calls about whether we’re accepting book donations. I’ve put a sign on the window and posted on social media that we are not accepting books at this time because we just don’t have the space. I’ve never done a sale, I’m sure it’s a lot of work. I was thinking we could look into high school volunteers to help at least carry the books upstairs!! Thoughts?

Minimum Standard Hours Beginning June 1st

By June 1st, we need to be open our minimum standard hours, which I believe is 20 hrs based on our population. I did ask Carol if she was interested in coming back and she said she was on the fence about it. I told her that I’d love to have her back as there are still some things I could learn from her!! Our time together was cut short by the pandemic!