**Tappan Spaulding Library Board Meeting Minutes: 8/14/22**

**Call to order:** 7:30 PM

**Present:** Patti Schaffer, Erin Chapman, Bonnie Mider, Barbara Kamrowski

**Village Representative:** None

**Guests:** None

**Director Report:** See attached report.

**Village Representative Comments:** None

**President Report:**

**Treasurer Report:** None

**Approved Bills:**

Petty Cash: 92.94

NYSEG: 96.89

Cengage Learning: 99.99

DEMCO: 81.24

Village: 500.00

Tanglewood: 130.00

Spectrum: 65.87

Hollenbeck’s: 18.28

**Board Decisions:**

Approved offering Kayla Hill the assistant job at 10hrs min. wage.

Policies will be reviewed and voted on in the next meeting.

Erin will check with DPW and see if anything can be done as a quick fix to the carpet.

**Director’s Report 8/14/2022**

**Bills:**

Petty Cash: 92.94

NYSEG: 96.89

Cengage Learning: 99.99

DEMCO: 81.24

Village: 500.00

Tanglewood: 130.00

Spectrum: 65.87

Hollenbeck’s: 18.28

**Programming:** Summer Reading Programming is still going strong! We’ve had great turnouts to all events.

**Assistant Update:** We had a lot of interest in this position! I’ve interviewed Kayla Hill, she was the first to come in with her application and was so bubbly and excited about the position! She’s a 19yr old college student and will have classes on Tuesdays and Thursdays but is available and flexible all other days. This works perfectly with my schedule. She is smiley and friendly and I believe that our patrons will love her! I truly believe she’ll be a great addition here at the library!

**Policies:** I have 2 policies for the board to review and hopefully approve. One is the Code of Conduct and the other is a revised Collection Development Policy that addresses what we will do if a patron challenges a book in our collection. I will touch more on why the Code of Conduct Policy is necessary at the meeting.

**Carpet:** I’ve had a few patrons mention that the carpet is dangerous and that they don’t feel steady walking on it. I told them that I’d bring it up at the meeting. The carpet is bunching up more and makes it easy to trip over.

**Referendum Money:** I’m just adding this in so I don’t forget! Do we need to contact the school and make an official request like we do for the Town of Newark Valley?